



3 - Day Residential training on

Supervisory Skills and Team Leadership

13-15 February 2025



Course Concept:

Empowering young **Managers and Field Animators** to become more productive, effective and efficient with greater degree of commitment and leadership is the need of the hour. This would mean building their capacity in guiding fellow employees with appropriate communication, team spirit and leadership skills. The supervisors require both project and people management skills along with time and budget management.

This skill development training is aimed at facilitating and guiding first-level supervisors and managers with the basics of communication, motivation, delegation and evaluation: the four skill areas as well as empower them with the basics of project management & Operational planning, people management and interpersonal skills, budget planning and allocation and project scheduling and time management.

Course Content:

- Develop interpersonal skills that help you communicate, listen and handle conflicts in your supervisory role.
- Become more effective at influencing and motivating others.
- Achieve targets and control outcomes while working with staff, peers, management and other departments.
- Learn how to work with groups and teams to solve problems and accomplish projects.
- Monitor performances that result in changed behavior and enhanced productivity.
- Recognize own strengths/weaknesses and modify your personality where needed.

Who can Participate:

Coordinators, Supervisors as well as Managers of nonprofit and civil society organisations who directly monitor and supervise projects and persons at workplace.

Training Methodology:

Simulation activities, experiential sharing, group presentations, lessons from documentaries (case studies and videos), worksheets and presentations, skill demonstrations.

Facilitator: Dr. K. Arockiaraj is an educator, trainer, consultant, researcher and writer who have about 18 years of experience in grooming NGO, corporate and academic personnel. He has conducted about 520 capacity building programmes for a variety of groups on various themes over the period. He has been a consultant to ChildFund, DBYaR, DBTech, Sanitation First, Restless Development India, UNDP, Magic Bus, Impact Partners, etc. and to many industries for capacity building and provided impact assessment support in building the capacity of the staff and organization in transforming the society. Written 4 books and published 49 papers in reputed journals. Developed intervention modules for life skills and employability skill development.

Programme cost:

Rs.5000+18% (Inclusive of Food and Accommodation) per participant.

Discounted pricing is available for organizations sending 2+ participants.

Registration details:

Register here online to reserve your seat: <https://forms.gle/MUVuJD1YSqQYLdNL7>

Deadline: 1st February, 2025.

For more details kindly visit www.kkfindia.com or write to trainings.desk1@kkid.org or call **9047698422**.

We look forward to your registration.

Data Protection Policy:

Herewith I do agree that Karl Kübel Foundation for child & family (KKF), uses my contact details for event organization. My personal contact details such as name, address and email will only be used in the context of the given purpose as well as for information about the work of KKF. KKF will not transfer my data to third parties. In the framework of preparation of the event my contact details can only be handed over to co-initiators, if necessary. The consent is voluntary and can be withdrawn in future at any time. In such case, please, send us an email to the following address: info@kkid.org. By practicing your right of withdrawal we will delete your contact details immediately.